

Wellington Town Council

Town Mayor
Cllr Paul Davis



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EVENTS AND COMMUNICATIONS COMMITTEE

Minutes of the meeting held on **Tuesday 24th October 2023** commencing at 6.00pm.

Present:

Cllr Tomlinson Cllr Pierce Cllr Lowe Cllr Barker

Cllr Holding

In attendance: Caroline Mulvihill and Paola Armstrong

- 33/23 Welcome and Introductory Remarks** – Cllr Barker welcomed members to the meeting.
- 34/23 Apologies for Absence**
Cllr Snell. Apologies accepted
- 35/33 Presentation to members from Caroline and Paola on office procedures**
Caroline and Paola had previously made a presentation to party leaders. It was felt that it would be beneficial to share this with E & C members.
The presentation included an overview of the incoming channels of work, a breakdown of the areas of responsibility and the procedures and paperwork that are required with each event.
Members agreed that the presentation was indeed most useful.
- Cllr Lowe expressed his disappointment that the climate group had now ceased and that after 27 years the Wellington Festival committee had been subsumed. Cllr Pierce responded that the plastic free status had been gained by WTC and that members were more than capable to continue without Councillor interaction.
It was agreed that the Wellington Festival needed too much officer time and the demand has been reduced and that the new six Saturday format of 2023 worked well.
- ACTION: Caroline to scan in the flip chart presentation and send to members**

25.10.23

ACTION: Members to take the climate action group concern to Full Council for discussion.

36/23 **Declarations of Interest** – There were no declarations of interest received relating to items on the agenda.

37/23 **To confirm the minutes from the meeting dated Tuesday 19th September 2023.**

Proposed by Cllr Pierce, seconded by Cllr Lowe and **RESOLVED UNANIMOUSLY** that the minutes of the 19th September were a true and accurate record.

Signed:

Cllr C Barker - Chairman

38/23 **Matters arising from those minutes:**

- ACTION: Caroline to approach P & R for £2500 for the 2024 community production - DONE
- ACTION: Caroline to speak with Cllr Paul Davis on Wednesday and recommend that the civic service event is postponed – DONE - now scheduled for March 2024
- ACTION: Caroline to have the meeting about Remembrance with ex RBL contact and feedback to members - DONE
- ACTION: Caroline to ask P & R for £30k for the 2024 events - DONE

39/23 **Correspondence: Matters for consideration**

- Volunteer DBS

Caroline explained that the question had arisen as to whether or not volunteers, such as the Rotary, should be DBS checked. Caroline had spoken to the Rotary and their head office believe for the work they undertake for us that it wasn't deemed necessary. Caroline had also spoken to T & W HR department and they echoed this.

Members shared some concern and felt maybe all bases should be covered. After a brief discussion it was decided to keep this matter 'under review'.

40/23 **Future (fixed events)**

- Halloween Trail – LW – starts 29th October
- Remembrance day – 11th and 12th November – Caroline to circulate details of the Armistice service to all Councillors
- Christmas Light Switch on 25th November

25.10.23

- Surrounding areas switch on 27th November – members agreed to meet Santa in the 3 ward locations – Caroline to co-ordinate
- Mayors Carol Service 10th December

41/23

Planning and Priorities

The budget for 2024 has been requested from P & R and would be considered now as part of the budgeting process. Until the budget has been agreed future events cannot be confirmed.

ACTION: The community production budget of £2500 is needed now so that auditions can take place and scripts purchased. Caroline to add this onto the next P & R agenda.

42/23

Love Wellington report

This report would now be circulated bi-monthly

43/23

Date and time of next meeting – Tuesday 16th January 2024 at 6pm – unless it is felt necessary to call a meeting earlier in either November or December.

ACTIONS:

ACTION: Caroline to scan in the flip chart presentation and send to members

ACTION: Members to take the climate action group concern to Full Council for discussion.

ACTION: The community production budget of £2500 is needed now so that auditions can take place and scripts purchased. Caroline to add this onto the next P & R agenda.